

Board of Election Commissioners Meeting
City of Galesburg, Illinois
July 24, 2025 — 9:00 a.m.
City Hall Erickson Conference Room

Chairman Roger Williamson called the meeting to order at 9:00 a.m. Attending were Commissioner David Christensen, Executive Director Lisa Watson, and Assistant Bill Gohring. Also in attendance were Jeannette Chernin and Darla Krejci.

After reviewing the minutes from the June 16, 2025 meeting, David Christensen made a motion to approve the minutes. Roger Williamson seconded. Motion carried.

Public Comment – None

Old Business:

Memo Only Budget— David Christensen provided an overview of the Memo Only Budget. Total expenses for the month of June were \$22,258.00 and total revenue for the month of June was \$2,591.00. The checking balance is \$63,051.00.

Voter Card Mailing (required every two years)

Update – On July 8, 2025, 17,807 voter cards were mailed to all registered voters residing within the city limits of Galesburg. To date 885 cards have been returned by the USPS: 165 voters have moved within the city limits of Galesburg; 320 have moved out of the Galesburg jurisdiction; and 400 were returned as undeliverable (moved and no forwarding address given, vacant, address unknown, etc). Further correspondence is going out for the 885 whose voter cards were returned by the USPS per statutes.

New Business:

Commissioner Veronica Peoples' Resignation – Lisa Watson presented a copy of Veronica Peoples resignation letter to Chief Judge Raymond A. Cavanaugh. Veronica's first appointment started on February 19, 2014. It was followed by 11.5 years of dedicated service as an Election Commissioner. Veronica requested that she not be reappointed when her current term ended on July 7, 2025, so that she could spend more time with her newest great grandchild. She will be greatly missed.

2026 Primary Election – March 17, 2026

Early Voting Hours – Lisa Watson presented a proposed early voting schedule for the upcoming Primary Election. The schedule includes six Saturdays, one Sunday, and eleven additional daily hours. The office hours statute for our population are 8:30 a.m. to 4:30 p.m. The recommended schedule provides voters with 63 hours of early voting beyond the requirement. David Christensen moved that the proposed early voting schedule be adopted. Roger Williamson seconded. Motion passed.

AECOI September Conference Host – Galesburg has been asked to host the September conference and has accepted.

Workers Compensation Insurance Renewal – Lisa Watson presented the upcoming renewal proposal for the workers compensation insurance along with the renewal proposal for the cyber insurance renewal. The workers compensation insurance renewal premium is \$525.00 for the upcoming year. This is a premium decrease of \$19.00. The cyber insurance renewal premium for the upcoming year is \$2,802.00, an increase of \$274.00. Chairman Roger Williamson asked for a combined motion on the premium renewal. David Christensen moved that the proposed insurance premiums for the workers compensation and cyber insurance be accepted. Roger Williamson seconded. Motion passed.

Invoices & Supplies -- David Christensen made a motion to approve the invoices for the month of June. Roger Williamson seconded. Motion carried. David Christensen made a motion to approve the supply list for the month of June. Roger Williamson seconded. Motion carried.

Schedule August meeting—The next commissioners’ meeting was scheduled for August 21, 2025 at 9:00 a.m.

Other: None

David Christensen made a motion to adjourn the meeting. Roger Williamson seconded. Motion carried. The meeting was adjourned at 9:16 a.m.